Faculty Educational Technology Committee Meeting Minutes

October 8, 2002
Robert Scott Small Library conference room.

Meeting called to order at 4:15 pm.

Present: Brenton LeMesurier, chair; Alisa Whitt, secretary; Maria Fidelgo-Eick; Bob Nusbaum; Victor Puleo; Jeff Wragg; Frank Kinard; David Cohen.

Guests: Lancie Affonso, Marcia Moore, Carlos Diaz, Charlie Zeberlein.

1. Minutes of 9/10/02 approved with correction of 2 n's in Frank's surname.

2. Discussion of this committee's meeting with President Higdon et al on October 2. By Fall 2003 the president wants CofC to begin testing & remediation.

Responsibilities of this committee:

1. what are we testing for?
2. how are we testing?

Our questions:

What are state requirements for high schools RE computer literacy?

Our questions for CofC faculty:

What do faculty in varying departments need in terms of incoming (freshman) competencies?

L. Affonso is currently working with sophomores, juniors & seniors on competency testing in his intro level classes, including a tutorial for areas where students need remedial help.

Committee will draft a survey for dept chairs RE entry standards. Include SC high school standards & our standards. Preferentially the survey will first go to the technology committee of each school, where such committees exist.

Also:

- Begin by sharing lists w/each other & revise dean's list.
- Get sample of students & survey them &/or sample variety of tests w/groups of students.

3. The Information Technology Steering Committee (ITSC) has reviewed and approved the following policy proposals, but they aren't yet available to our committee:

- Policy 1: student input via public comment & input from student serving on Faculty Technology Committee. OMT is on ITSC.
- Policy 2: antivirus- In order for CofC community member to "opt out" of using the antivirus
software, they must prove that their software is incompatible with our antivirus package, or by being a mac user.

- Policy 3: deployment - people can refuse to use the software. Also will be notified prior to pushing software. Screen sharing requires verbal telephone ok.

4. New business

A. Whitt suggested developing policy regarding technical support & faculty pc's.

With no further business, the meeting adjourned at 5:17 pm.

Respectfully submitted,

Alisa Whitt