

Faculty Educational Technology Committee Meeting Minutes

October 8, 2002

Robert Scott Small Library conference room.

Meeting called to order at 4:15 pm.

Present: Brenton LeMesurier, chair; Alisa Whitt, secretary; Maria Fidelgo-Eick; Bob Nusbaum; Victor Puleo; Jeff Wragg; Frank Kinard; David Cohen.

Guests: Lencie Affonso, Marcia Moore, Carlos Diaz, Charlie Zeberlein.

1. Minutes of 9/10/02 approved with correction of 2 n's in Frank's surname.
2. Discussion of this committee's meeting with President Higdon et al on October 2. By Fall 2003 the president wants CofC to begin testing & remediation.

Responsibilities of this committee:

1. what are we testing for?
2. how are we testing?

Our questions:

What are state requirements for high schools RE computer literacy?

Our questions for CofC faculty:

What do faculty in varying departments need in terms of incoming (freshman) competencies?

L. Affonso is currently working with sophomores, juniors & seniors on competency testing in his intro level classes, including a tutorial for areas where students need remedial help.

Committee will draft a survey for dept chairs RE entry standards. Include SC high school standards & our standards. Preferentially the survey will first go to the technology committee of each school, where such committees exist.

Also:

- Begin by sharing lists w/each other & revise dean's list.
 - Get sample of students & survey them &/or sample variety of tests w/groups of students.
3. The Information Technology Steering Committee (ITSC) has reviewed and approved the following policy proposals, but they aren't yet available to our committee:
 - Policy 1: student input via public comment & input from student serving on Faculty Technology Committee. OMT is on ITSC.
 - Policy 2: antivirus- In order for CofC community member to "opt out" of using the antivirus

software, they must prove that their software is incompatible w/ our antivirus package, or by being a mac user.

- Policy 3: deployment- people can refuse to use the software. Also will be notified prior to pushing software. Screen sharing requires verbal telephone ok.

4. **New business**

A. Whitt suggested developing policy regarding technical support & faculty pc's.

With no further business, the meeting adjourned at 5:17 pm.

Respectfully submitted,

Alisa Whitt