

## Faculty Educational Technology Committee Meeting Minutes

December 10, 2002

Robert Scott Small Library conference room.

Meeting called to order at 4pm.

**Present:** Brenton LeMesurier, chair; Alis Whitt, secretary; Victor Puleo, Jeff Wragg, Maria Fidalgo-Eick, Bob Nusbaum, W. Frank Kinard, Lancie Affonso, David Cohen, ex officio.

**Guests:** Georgia Schlau, Chris Carr, Clayton McCauley, Toni Becvinovski, James Williams III.

1. Minutes of 11/12/02 approved without changes.
2. Discussed annual policy review schedule. Further clarification of the table "Current Standards for Desktop Computing," which will be revised on an annual basis, paying particular attention to software version numbers. The table includes recommendations for email clients but does not currently recommend a Mac client. Outlook is favored by PC users. Is Eudora popular with faculty who use Macintoshes? Jeff Wragg moved and Bob Nusbaum seconded service level one for Netscape and Eudora.
3. Further discussion about deployment software and antivirus software in particular. Administrative computing could conceivably use deployment software to do upgrades but would only do it with the faculty member's prior permission relating to a specific software package.
4. There was a request from the FETC for a description of existing campus wireless networks. The question will be referred to Marcia Moore and Charlie Zeberlein.
5. Information technology literacy standards, especially software packages used for student assessment, are being investigated by Lancie Affonso, James Williams, David Cohen, Sheila Seaman and Alis Whitt.
6. At the request of Hugh Haynsworth, the committee discussed copyright in response to a letter sent to the College by various industry groups (MPAA, RIAA, etc.). The letter related to potential student use of the campus to transfer music and other digital files. The committee concluded that this was an issue of legal compliance which is outside the domain of FETC. Additionally, copyright is part of the student Honor Code and doesn't need further clarification for the campus community.
7. The next meeting will be scheduled after members establish their spring hours.

With no further business, the meeting adjourned at 5 pm.

Respectfully submitted,  
Alis Whitt