

Faculty Committee on Educational Technology

Meeting Minutes

March 12, 2003

Maybank Room, Maybank Hall

Meeting called to order at 9 am.

Present: Brenton LeMesurier, chair; Alis Whitt, secretary; Victor Puleo; Jeff Wragg; Bob Nusbaum; W. Frank Kinard; Maria Fidalgo-Eick; David Cohen, ex officio; Tomas Mendez, guest.

1. David Cohen reported on the strategic planning initiative proposal to create a combined student-faculty technology center that will utilize the resources (equipment, location, staff) of currently disparate service areas. Although the actual planning process is likely the work for a future Faculty Educational Technology committee, members of the current committee should be aware of this initiative.
2. Learning communities lottery grant report by David Cohen. The goal of the faculty institute is for 60 to 70 faculty to complete the course by the time the grant is complete. Grant money includes purchasing the software necessary to make WebCT and SCT (the SIS system software) work together more seamlessly. Bob Mignone is chairing an ad hoc WebCT committee.
3. The committee discussed the drafted *Procedures for Investigative Contact by Law Enforcement Involving Information Technology*. The committee made minor revisions to point number 3. Jeff Wragg moved that the committee accept the document and Victor Puleo seconded the motion, which was approved.
4. The committee briefly reviewed Information Technology Policy #7, *Procedures for Developing, Purchasing, and Maintaining Smart/Laptop-ready/Computer Classrooms*. Comments by members of the committee should be sent to Brenton and Tomas Mendez.
5. Lencie Affonso is chairing the ad hoc strategic planning committee on student information technology literacy. Brenton will arrange a meeting with Lencie on Monday March 31 in the Faculty Technology Center. At this time Lencie will be asked to do a brief demonstration of the Prentice Hall software currently under consideration by the IT literacy committee. If possible, David Cohen will work with Lencie to release a sample test to members of the Educational Technology committee prior to that meeting.
6. Meeting adjourned at 10 am with no new business.