Faculty Committee on Educational Technology (FETC)

Minutes, meeting of Thursday April 8, 2004,
Faculty Technology Center, 322 JC Long Building.

Meeting called to order at 8:35 a.m.

Present: Jeff Wragg (Chair), Brenton LeMesurier (Secretary), W. Frank Kinard, David Mann, Barbara Duvall, Bob Fowler, David Cohen (ex officio as Dean of Libraries).

1. The minutes of the March meeting were approved.

2. The idea of expanding the scope of the **Faculty Technology Center (FTC)** to become a "Student-Faculty Technology Center" was discussed. An alternative approach was recommended instead. Firstly, that the committee encourages making similar resources available to students in separate facilities. Secondly that some student access to the FTC in two ways: on a walk-in basis when accompanied by a faculty member and when space is available, and through arrangement and approval in advance by a faculty member, through Academic Computing Liaisons.

In conjunction, it was suggested that up-to-date information about current booking of the FTC be made available online.

3. The Electronic Forms Initiative was reported on by **Frank Kinard.** There has still been little actual progress on implementation, so the committee again endorsed the idea of making some of the College's most commonly used forms online in some printable format such as PDF.

4. Jeff Wragg reported that the ITSC has adopted some **changes to the College's email distribution lists**, adding several new ones for *sports* and *events*, and adopting moderation of all lists including *faculty@cofc.edu.*

The committee was uncomfortable with the idea of moderating all such lists, as expressed in the following memo from Chair Jeff Wragg to relevant IT staff members.

... the committee is rather strongly against any moderation other than the current mode of "slap down after you post an inappropriate email." Any more vigorous moderation presents problems of censorship and timeliness that the FETC believes are not good trade offs. I do believe the committee would be willing to consider other possibilities, for example restricting repeat offenders from posting to a list.

5. Next meeting: the next meeting will be at **Thursday April 8 at 8:30am in room 106, Science center.** It is expected to continue discussion relating to the last two items above.

6. The meeting **adjourned** at 9:24 a.m.

Submitted by Brenton LeMesurier, April 27, 2004.