

Faculty Committee on Educational Technology

Chairs

Brenton LeMesurier, Mathematics

Christopher Vinson, Library

Meeting Minutes

Monday February 28, 2011

Call to Order:

The meeting was called to order at 3:30 PM, in room 353 Randolph Scott Small building.

Attendance: (not finalized) Chairs, Brenton LeMesurier and Christopher Vinson.

Members: Anthony Bishara, Jennifer Baker, Timothy Scheett, Georgia Schlau, Monica Harvey, Michael Skinner, Joshua Schmidt (student representative), Deanna Caveny, Bob Cape

Visitors: Andrew Bergstrom

Agenda:

1. Approval of the minutes of the previous meeting, December 7, 2010
2. Discussion of a proposal from Academic Affairs concerning online submission of tenure and promotion packets
3. Report from the Chairs
4. Report from the CIO, Robert Cape
5. Report from the acting director of TLT, Monica Harvey
6. Discussion of possibilities for improving response levels to the online course-instructor surveys
7. Proposals for student laptop (or other mobile device) requirement, raised again
8. Licensing and support for somewhat specialized software used by faculty in more than one school
9. Other business

Discussion:

*Proposed bylaws have been passed by the Faculty Senate.

*Introduction of three new members.

*Item 2. on the agenda: the move to online tenure and promotion packets.

Some departments have already moved to this.

Welfare wanted to clarify that this move is not mandatory.

Confidential material will still be handled through paper alone.

Discussion of ways to signal to faculty members that they are dealing with sensitive material when accessing the online packets.

Digital rights management must be added into our directory for this change to come about.

This will begin as a pilot program, with some packets processed in the current method and some electronically.

*Item 8. from the agenda: the procurement college wide licenses for software.

There is interested in anti plagiarism software to use instead of less satisfactory www.turnitin.com.

Currently departments often buy software for themselves (16 Departments are using GIS software, for example).

Is it more effective to seek a site license from IT? What about maintenance contracts?

A master list of the software that has been purchased should be kept.

Actions taken:

3. 57 Approval of Minutes from December meeting
Minutes approved unanimously.

Discussion:

*Item 4. on the agenda: update from CIO

Last semester the College operated with all Banner modules implemented
Three day workshop on high performance computing at MUSC: the opportunity to get astoundingly complex computing done quickly. Clemson's account is available for student and faculty use. A follow-up meeting is being designed to further explore interest.

IT and College strategic plan: equipment replacement fund, awarded 1.3 million per year, now 850,000 per year due to tuition rollbacks.

Google: on pace to do implementation of Google for students. When current students register for classes they'll be lead through a protocol for getting a Gmail account. By September this will be completed for all students.

New email accounts will be of this type: Joe.Smith@g.cofc.edu

Request from FETC to move listservs to forum will be looked at on March 14 by the Executive team.

*Item 5. Update from TLT

Continuing efforts to survey audience response clickers – got permission to send out survey.

Results will be compiled and presented to FETC then determine strategy to send out information to faculty.

There are places on campus that do not and will not have wifi access.

*Item 6. Online evaluations

Concern about low response rate.

Ask SGA to promote student use of these.

What type of incentives could be given?

How to reward students for comments not just survey completion?

4:30 -- Meeting Adjourned

Next meeting: Thursday March 24th, 3:00- 4:00 pm, 353 Randolph Scott Small building.