

Faculty Committee on Educational Technology

Meeting Minutes: August 18, 2011

Officers: Brenton LeMesurier, Chair; Anthony Bishara, Secretary

Call to Order:

The meeting was called to order at 11 AM in Robert Scott Small Room 353

Attendance: *Members:* Anthony Bishara, Bob Cape, Deanna Caveny, Morgan Koerner, Monica Lavin, Brenton LeMesurier, Tyler Mobley, Christine Moore, Timothy Scheett, Y. Henry Xie
Guests: Andrew Bergstrom, Steve Jaume, Amy Ostrom, John Turner

Agenda:

- Approval of minutes from previous meetings (3/24/11 and 4/26/11)
- Report from the committee chair, Brenton LeMesurier
- Report from the CIO, Bob Cape
- Report from the director of TLT, Monica Lavin
- Report from the Provost's delegate, Deanna Caveny
- Deciding on meeting location (currently RSS 353)
- Choosing one or several time slots for meetings during the Fall semester
- Follow-up on the new community forums, facultyandstaff listserv misuse, etc.
- Other business

Discussion of Agenda Items:

- Chair's report
 - GIS interest, on-going talks
 - Registrar's office – should they have a rep. on this committee? Suggested that we should instead only report relevant matters to their office.
 - Disability services will present at next meeting
- IT report – Bob Cape
 - Campus master plan update
 - Battery has largely concluded, except for facilities management
 - Mobile apps initiative coming up
 - Expanding MyCharleston (e.g., new tab for dept. content)
 - Currently developing policies and measures for email storage and management
 - In collaboration with deans, proposed position specifically for GIS support, but on hold due to budget
 - IT wants to provide stronger support for research
 - Planning to move to video over IP
- TLT report - Monica Lavin
 - Learning Object Repository (LOR) – TLT will start testing with a small group this

- fall, with goal to launch campus-wide in spring
- Currently testing the pushing of grades from OAKS into Banner
- TLT will continue OAKS training, now with mobile technologies
- TLT staying on top of instruction and design trends; blended learning
- Provost's office report – Deanna Caveny
 - Online course evals – will form an ad hoc committee specifically for this issue
 - Online tenure & promotion packets – pilot testing ongoing with sharepoint server
- Update from Andrew Bergstrom
 - Streaming server content will be disabled this semester; use Lemon server instead
 - Faculty might consider sharing content globally via I-tunes U
 - For web content issues, contact him or his office, but go through helpdesk to do so
 - Forums: had 7300 page views in about 1 month. Classifieds was most viewed, followed by Open Discussion, and Events. Looking into RSS feed for more rapid feedback to forum users.
- Discussion of Forums
 - Continued issue of FacultyStaff listserv misuse
 - Possible solutions: creating/clarifying proper channels of communication, banning abusers, creating culture where peers email abusers, renewing announcement of forums when RSS starts

Other Business: Tim Scheett discussed the online test administration

- Can be done through OAKS
- Major hurdle is getting it supervised

Decisions Made:

- Minutes approved with minor revisions (for 3/24/11 and 4/26/11)
- Decided regular meeting location: RSS 353
- Decided regular meeting time: 9am on Wednesdays

Post-Meeting Action Items:

- Tim Scheett will assess level of interest in online test administration

Meeting adjourned:

12:20 PM

Next Meeting:

9/7/11 9:00 AM

IT Workplans Summary

1. Respond to Campus Master Plan Update discussions
 - a. Advance to much more use of video; build contemporary, flexible classrooms and learning spaces
 - b. "IT is woefully underfunded," consultants suggested \$50M capital campaign for IT ("and that may not be enough").
2. Mobile Apps rollout targeted for Spring semester
 - a. news, events, OAKS, grades, schedules, "where is the bus", ...
3. Expanding MyCharleston to include more academic content
 - a. For example, adding a department tab
4. Email archiving and policies to manage unbounded growth of storage
5. Proposed to the Provost with Dean Auerbach a new position in TLT for GIS support; request doomed by 0% tuition increase. Continue the request.
6. Increased support of research, esp high speed computation
7. IP Video
8. BATTERY
 - a. Essentially concluded as a project and is in production mode
 - b. Production always involves fixes, enhancements, new versions, stronger integrations
 - c. FAMIS (Space Mgt, Capital Projects, Maintenance Mgt) is last piece to complete
 - d. BATTERY Success Stories features benefits to students

Bob Cape

Sr. VP / CIO

8/18/2011

TLT Notes/Updates from Monica Lavin

LOR update

The LOR is a shared space attached to OAKS that allows professors to share course materials, quizzes, etc. with other users.

Small Group Testing – Fall

Campus availability – Spring (tentatively)

Grades Integration update (Banner to OAKS)

Custom solution offered by D2L, now installed on test. The registrar's Office and IT will continue to test the grades integration piece. No timeline.

TLT Fall Training Opportunities (continuing mobile theme and OAKS)

Training sessions offered in the Fall on OAKS and mobile technologies.

TLT's emphasis on Instructional Design

One of our goals for the fall is to research and stay on top of Instructional Design and Technology trends. More and more faculty are adopting technology uses in their teaching and TLT wants to stay on the forefront of that topic, especially since some trends are pertaining to classroom design.