

Faculty Committee on Educational Technology

Meeting Minutes: November 30, 2011

Officers: Brenton LeMesurier, Chair; Anthony Bishara, Secretary

Call to Order: The meeting was called to order at 12 PM in Robert Scott Small Room 353

Attendance: *Members:* Anthony Bishara, Bob Cape, Deanna Caveny, Morgan Koerner, Monica Lavin, Brenton LeMesurier, Tyler Mobley, Christine Moore, Tim Scheett, *Guests:* Zach Hartje

Agenda:

- 1) Approval of minutes from the previous meeting, November 9
- 2) Brief Reports:
 - a) Report from the committee chair, Brenton LeMesurier
 - b) Report from the CIO, Bob Cape
- 3) New Business:
 - a) Report on the Information Technology budget from the CIO, Bob Cape

Discussion of Agenda Items:

2a. Chair's Report - Brenton LeMesurier

- SGA has not responded to inquiries for a representative, but Brenton will continue to try.
- Suggested bylaws re-wording to "encourage more beneficial and efficient use of educational technology" in place of "encourage increased use of educational technology", but Brenton is waiting for input on that.

2b. IT Report – Bob Cape

- Surveying chairs and deans to assess potential value of pooling software purchases and desktop virtualization. Pooling purchases and desktop virtualization would require a full-time staff member to have sole responsibility for the matter.
- Still working on administrative arrangements for GIS
- Experimenting with longer timeouts. Little feedback or complaints so far.
- FS1 and FS2 replacement equipment has been purchased, and we are in the process of transitioning the equipment.

3a. Report on the Information Technology Budget - Bob Cape

- An overview of the budget was given for the IT Operational Budget, as well as IT Capital and other accounts.

Decisions Made:

- Minutes approved (for 11/09/11)

Meeting adjourned: 12:50 PM

Next Meeting:

Time/Date: In Spring semester, TBD