

Faculty Committee on Educational Technology

Meeting Minutes: September 12, 2012

Officers: Elizabeth Jurisich, Chair; Anthony Bishara, Secretary

Call to Order: The meeting was called to order at 9 AM in Robert Scott Small Room 353

Attendance: *Members:* Emily Beck, Anthony Bishara, Bob Cape, Deanna Caveny, Margaret Cormack, Elizabeth Jurisich, Monica Lavin, David Parisi, Emily Rosko, Vijay Vulava

Agenda:

1. Introductory remarks by the Chair.
2. Report on the budget and possible priorities (Bob Cape will discuss IT's possible initiatives and funding in detail.)
3. Discuss establishing faculty IT priorities and the role of the FETC.
4. E-mail: Some faculty have inquired about various aspects of e-mail.

Discussion of Agenda Items:

2. Bob Cape reported on the IT budget and priorities.

- IT has historically been underfunded.
- As of July, IT was approved for a \$2,997,020 increase in recurring funds and a one-time \$2 million in supplemental funds.
- The largest amounts of recurring funding are being directed to several areas (in order of highest to lowest cost): equipment replacement, maintenance contracts, wireless service, new IT staff for critical positions, and new and upgraded technology for non-smart classrooms (this is a partial list consisting of only the \$100,000+ parts of the budget).
- Funding requests have been formed by addressing the most impactful and obvious infrastructure and service deficiencies. Necessity rather than option has been the driving factor. IT would like the FETC to play a strong role to influence IT priorities and funding requests as the representatives of the faculty.

Decisions Made:

- Minutes approved for 5/14/12 (approved by e-mail prior to meeting)

Post-Meeting Action Items:

- Committee members will familiarize themselves with recent meeting minutes that are archived on the FETC website: <http://fetc.cofc.edu/>
- The current chair and the former chair (Bob Podolsky) will add older minutes to the website, minutes that pertain to online course evaluations.

Meeting adjourned: 9:55 AM

Next Meeting: Wednesday, October 10, 8:45 a.m. in RSS 353