

# Faculty Committee on Educational Technology

Meeting Minutes: October 10, 2012

**Officers:** Elizabeth Jurisich, Chair; Anthony Bishara, Secretary

**Call to Order:** The meeting was called to order at 8:45 AM in Robert Scott Small Room 353

**Attendance:** *Members:* Emily Beck, Anthony Bishara, Bob Cape, Deanna Caveny-Noecker, Margaret Cormack, Renard Harris, Zach Hartje, Elizabeth Jurisich, David Parisi *Guests:* Phil Dustan

## **Agenda:**

1. Report on the Huron Group's recommendations (if available).
2. Discussion of additional faculty surveys and discussion of an FETC survey to be administered to faculty regarding technology and education.
3. Reports from the ExOfficio members:
  - Bob Cape re: Wireless project, Internet upgrade, Exchange 2010.
  - Zach Hartje re: Any information TLT would like to share.
  - Other
4. Other topics of interest or concern.

## **Discussion of Agenda Items:**

1. Report on the Huron Group recommendations
  - a. Not currently available but the group will present preliminary findings on October 18.
  - b. Huron met with IT, president, faculty, staff, and students, and compared findings to those in comparable institutions
  - c. A synopsis will be sent to the college community
  - d. Recommendations will be in 7 categories but are not prioritized
  - e. Relative to comparable institutions, we are underfunded, understaffed, and have low Wi-Fi and internet capacities.
2. FETC survey
  - a. The interest is in surveying faculty directly about particular needs/wants especially for the purpose of ranking faculty priorities. The FETC survey would be sent in the spring.
  - b. In August, IT asked chairs about needs/priorities regarding levels of classroom technology, but there are concerns that not all faculty needs/ priorities are communicated to chairs
  - c. There is a learning spaces task force co-chaired by Lynn Ford and Alyson Goff. That task force is partly addressing this issue.
  - d. IT is sending a standardized, uniform TechQual survey next week. Results can be compared across years and institutions. It is anonymous and can only be completed once per person. Results will be shared/published.
  - e. As a preliminary step, the FETC will brainstorm questions/items for a brief survey. The survey will be developed and revised in light of findings from the Huron report, TechQual survey, and other data.
3. Reports from Ex-Officio members
  - a. IT – Bob Cape
    - i. Currently 1/4 of campus has no wireless service, 1/2 has inadequate wireless service that needs to be replaced, and 1/4 has wireless service that needs a relatively simple upgrade. Complete campus coverage is targeted by December, 2014. Priority is given to academic buildings.
    - ii. Internet bandwidth has been increased by a factor of 5 to more than 2Gbps.
    - iii. Our vendor for Banner has supplied a purported fix that will, if it tests out correctly, enable grades entered into OAKS to be automatically received by Banner.

- iv. IT is close to purchasing a Microsoft campus-wide software license that would make available more software.
  - v. IT will be upgrading technology in upwards of 20 classrooms in School of Fine Arts, Silcox, RHSC, JC Long, ECTR, Maybank, Lightsey, and Beatty. This work is projected to be completed by June 30, 2013. The classrooms selected for upgrade were based primarily on recommendations solicited by TLT from Academic Chairs.
- b. TLT – Zach Hartje
- i. OAKS is being upgraded to Version 10 on December 18. Training for the OAKS 10 will be available from TLT starting around October 24. For more information, see <http://blogs.cofc.edu/tlt/>
4. Other topics of interest/concern
- a. Phil Dustan's summary of his survey results
    - i. ~30% of responders were Mac users, and Mac users reported inadequate Mac support from IT
    - ii. Respondents were often happy with the attitude/friendliness of IT
    - iii. Respondents had mediocre ratings of Wi-Fi, campus email, MyCharleston, IT service for teaching
    - iv. There were many complaints about email migration
    - v. Phil requested that more people on campus analyze and explore these data
  - b. Discussion of departments and schools having local technology support in strong relationship with IT.
    - i. Possible solutions discussed included having graduate assistants, ~1 IT person per department, 1 per college, or ~1 per building.
    - ii. While CofC is understaffed relative to peers, the difference is not large enough to justify a large enough number of new IT staff to satisfy some of these possible scenarios

**Decisions Made:**

- Minutes approved for 9/12/12 (approved by e-mail prior to meeting)

**Post-Meeting Action Items:**

- Committee members will brainstorm questions/items to be used in a brief FETC survey about particular needs/wants especially for classrooms and especially for the purpose of ranking faculty priorities.
- Bob will get information on which faculty participated in Huron focus groups, the Huron group's cost, and help desk response times to classroom problems.
- The FETC will send representatives to the Huron preliminary report meeting.

**Meeting adjourned:** 9:50 AM

**Next Meeting:** Wednesday, October 24, 8:45 a.m. in RSS 353