

Faculty Committee on Educational Technology

Meeting Minutes: November 28, 2012

Officers: Elizabeth Jurisich, Chair; Anthony Bishara, Secretary

Call to Order: The meeting was called to order at 8:45 AM in Robert Scott Small Room 353

Attendance: *Members:* Emily Beck, Anthony Bishara, Bob Cape, Deanna Caveny-Noecker, Margaret Cormack, Renard Harris, Elizabeth Jurisich, Monica Lavin, David Parisi, Emily Rosko

Guests: Beverly Diamond, Lynne Ford, Godfrey Gibbison, Amy Thompson McCandless

Agenda:

1. Vote on Minutes of the last meeting
2. Lynne Ford will inform us about the current work of the Learning Spaces Task Force and the Distance and Online Education Task Force. Specifically, the FETC would like to take into account their work in our recommendations about classroom technology.
3. As time allows, create a preliminary version of our senate report. Create a list of priorities.
4. Other discussion.

Discussion of Agenda Items:

2a. Overview of Learning Spaces Task Force

- Advisory and exploratory
- Addresses current and future space
- Emphasis on flexible space (flexible furniture, technology, etc.)

2b. Overview of Distance and Online Education Task Force

- Smaller working groups: Viability; Structure; Financing; Student Experience
- Will result in recommendations (e.g., best practices) and timelines, which will be delivered to the provost in December.
- Primarily serving CofC students, but will also have significant service to graduate students elsewhere, summer students elsewhere, and in the future, returning adult students

3. Possible priorities for FETC's report/recommendations to Senate

- Accelerate wireless deployment
- Accelerate classroom technology upgrades (e.g., A/V, laptop carts, etc.)
- Establish a customer advocacy program with clear channels of communication
- Reducing number of years in the computer replacement schedule

4. Other discussion.

- Classroom technology upgrades
 - Might be possible to have partial outsourcing
 - Specific recommendations with a 4-year timeline would be useful
 - Possible prioritization on mid- to upper-sized classroom, serving many students
- Possibility of having graduate or undergraduate assistants on-call for classroom support
- Techqual survey results will be available on the IT website this week

Decisions Made:

- Minutes approved for 11/7/12

Meeting adjourned: 9:50 AM

Next Meeting: TBD