

Faculty Committee on Educational Technology

Meeting Minutes: November 7, 2012

Officers: Elizabeth Jurisich, Chair; Anthony Bishara, Secretary

Call to Order: The meeting was called to order at 8:45 AM in Robert Scott Small Room 353

Attendance: Members: Emily Beck, Anthony Bishara, Deanna Caveny-Noecker, Margaret Cormack, Renard Harris, Zach Hartje, Elizabeth Jurisich, Monica Lavin (via phone), Emily Rosko, Vijay Vulava

Agenda:

1. Advising Follow up from last meeting:
 - a. Advisor access to Directory Information: Cathy Boyd has answered our questions about photos in Banner: vote.
 - b. Is it feasible to make Email addresses downloadable from the list of advisees in Banner?
2. Huron Report, Survey results:
 - Goal: Formulate a report to the Faculty senate, given in early to mid-January.
 - Begin to formulate FECT recommendations based on the data that we have, to be updated when other survey data is available. Discussion of which areas most need improvement to positively impact pedagogy, productivity and working conditions of faculty.
3. Volunteer Webmaster for the FECT website? (Currently only minutes are being updated)
4. Reports from Ex-officio members.
5. Discuss inviting members of the task forces considering the Master plan (space) and Distance learning to speak to us.
6. Other topics of interest or concern

Discussion of Agenda Items:

- 1a. Advisee photos in banner
 - Students can opt-out of directory information
 - Photos could foster more/better interaction between faculty and advisees.
- 1b. Mass emailing of advisees
 - It might already be possible to do through SSB.
2. Huron Report, Survey Results, and formulating recommendations
Discussion topics and possible recommendations/priorities included:
 - Classroom upgrade priorities and scheduling
 - More immediate helpdesk support in the classrooms
 - Strive to have all faculty trained on classroom technology by offering consistent classroom training sessions
 - More uniform classroom technology
 - Importance of quick cart accessibility to reduce use of limited class time
 - Classroom layout
 - Channel of communication for unresolved Helpdesk issues (e.g., 64-bit printing)
 - Shorter replacement cycle for classroom computers
 - Replacement cycle for operating systems and software (e.g., MS Office versions)
 - Should support be prioritized for newer rather than older versions?
 - Could be partly addressed by recent IT inquiries into institutional enterprise licenses
 - Additional Helpdesk support request options (e.g., web page form)
 - Student Technology Fee: Amount, usage, and a student committee
 - Wireless upgrade timeline

Decisions Made:

- Minutes approved for 10/24/12 (by email prior to this meeting)
- There was a motion to recommend that advisee photos be made available in Banner to faculty advisors.

- The motion passed unanimously
- Emily Beck and Vijay Vulava volunteered to help update the web page with minutes and other materials
- A representative from the Learning Spaces Task Force will be invited to the next meeting.

Meeting adjourned: 9:50 AM

Next Meeting: Wednesday, November 28, 8:45 AM, in RSS 353