

# Faculty Committee on Educational Technology

Meeting Minutes: January 10, 2013

**Officers:** Elizabeth Jurisich, Chair; Anthony Bishara, Secretary

**Call to Order:** The meeting was called to order at 4:00 PM in Robert Scott Small Room 301A

**Attendance:** *Members:* Emily Beck, Anthony Bishara, Bob Cape, Deanna Caveny-Noecker, Margaret Cormack, Elizabeth Jurisich, Monica Lavin, David Parisi, Emily Rosko, Vijay Vulava

## Agenda:

1. Report from IT – Bob Cape
2. Discussion and editing of FETC’s informational presentation to the Faculty Senate
3. Other Discussion

## Discussion of Agenda Items:

1. Report from IT – Bob Cape
  - The login problems at the beginning of each semester (e.g., MyCharleston usage maxed, more users unable to log in) have been eliminated during the past two semesters due to system tuning by IT.
  - IT has been working over the holidays on several projects (e.g., Dixie plantation, wireless, classroom upgrades, Banner upgrades)
  - Switchbox changes in classrooms have been shared with faculty
  - IT strategic plan for fiscal year beginning on July 1, 2013
    - Have not had strategic plan in the past due to inadequate discretionary funding
    - This year, IT wants systematic input on a strategic plan
    - Plan will be basis for budget request that will be made on April 12, 2013
    - IT Strategic Plan Committee is being formed
      - Temporary
      - Led by Jennifer Higgins Albrecht
      - There will be an open forum
    - Work of the FETC will feed into this plan
2. Discussion and editing of FETC’s informational presentation to the Faculty Senate
  - Preparing PowerPoint for 10-minute Faculty Senate presentation on 1/15/2013
  - Discussed several issues that might be prioritized, as well as technological challenges at the college, and how those fit in with priorities. Examples:
    - Current 7-year computer replacement schedule
      - IT has informal replacement priorities (e.g., faster replacement in library due to heavy use)
      - More research needed about our informal priorities, what are other institutions doing, and how deviant our replacement schedule and priorities are compared to other institutions in the Huron report
    - Software and hardware choices could be more informed by end-user needs, which is a “customer advocacy” issue
      - Software version upgrade process is unclear (e.g., Windows 8)
      - Dell default configurations are sometimes inadequate for teaching purposes
    - Student Technology Advisory Committee
      - Student “IT” fee goes into the general IT fund
      - Student committee could provide a meaningful voice to funding, but not firm priorities
3. Other Discussion
  - Lynne Ford and Godfrey Gibbison will present the report of the Distance Education Task Force at

the Board Academic Affairs Committee meeting on Thursday, Jan. 17, 9-10:45am, Alumni Center.

**Decisions Made:**

- Minutes approved for 11/28/12 (by email)

**Post-Meeting Action Items:**

- Liz will edit the PowerPoint and share it with committee members for further revisions via email.
- Emily B. and Vijay will add the Huron Report Executive Summary to the FETC web page so that it can be linked to the PowerPoint presentation.

**Meeting adjourned:** 5:00 PM

**Next Meeting:** 2/15/13 at 1pm in RSS 353