

FETC Regular Meeting

2017-03-01 10:00-11:00 AM Beatty Center Room 220

Present: William Bares, Chris Boucher, Gary Jackson, Alem Teklu, David Desplaces, David Parisi, Zach Hartje (ex officio), Mark Staples (CIO)

Not present: Deana Caveny-Noecker (ex officio - Associate Provost), Adem Ali

1. Minutes of Last Meeting

Approved

2. IT Minute

Mark – VOIP is off the ground. Vendor selected before last summer (end of 2015), started running into technical issues of concern. We started looking at Skype for Business that integrates with Office 365. The state contract does not allow this option. We will need to stay with one of the three vendors on state contract. So, we are continuing to move forward with the original vendor as they had worked to address issue. We received extension from state until Dec. 31st (was June 30). In phase 1 we will replace phones with handsets so things will appear to work same way. In phase 2 we will add unified messaging tying messaging to mobile devices. With VOIP your office number will follow you where you go, even overseas, provided you have access to wireless internet. Roll out time is currently 1.5 hours per phone line. We have not produced a rollout schedule. We will be sending postcards in campus mail to inform faculty and staff. Our plan is to rollout for faculty in May (end of spring), or wait for winter break – still to be determined.

David Parisi – Is there a possibility for outages?

If there is a power outage longer than twenty minutes, VOIP phone will be unavailable.

Greg – Wifi or 4G LTE?

Mark – Clients will operate on either form of communication. First rollout will be to a VOIP handset in offices. Second phase will introduce VOIP on mobile devices.

David Desplaces – Does this help with adjuncts being able to have phones? SACS cited us for not providing offices and office phones for adjuncts.

Mark – This may be an area for improvement. We can give adjuncts a CofC number that will ring their personal devices.

David Parisi – Will this create an expectation of unlimited availability?

Mark – This would only be an issue if you elect to receive calls on a personal device. Your voice mail can be routed to your e-mail. There are 2,000 phones.

David Desplaces – Involve this membership in testing.

Zach – We are rolling out a new service ticketing system and will be seeking faculty input, including FETC membership.

Mark – I have an approval to bring in an outside company to assess our classroom utilization in consultation with faculty, registrar, and academic affairs. Our goal is to have acceptable classrooms and identifying a minimum standard for technology. We will change the nomenclature from gold, silver, etc. to be type 1, type 2, type 3 (higher numbers indicate more features). We are also investigating to identify some space on campus for a prototype classroom open for faculty to evaluate new technology.

Alem – What is the status of current classroom upgrades (Mark clarified these are renovations – capital projects)?

Mark – On the current schedule, these to-be updated rooms would not be refreshed again until 2030. We want to separate refresh of technology for renovation. We would like to be able to do a three-year refresh cycle. Newer laser projectors should have a longer life and refresh cycle.

David Parisi – My freshman are saying that they still prefer print material to content on devices. We cannot simply assume that they will want more devices and paperless delivery.

David Desplaces – We can expect to need to continue to offer diverse options for receiving content.

Mark – Providing multiple options is appropriate since learning and teaching styles differ.

David Parisi – What is our current update cycle?

Mark – It appears to be a six- or seven-year cycle from what I can see. Faculty technology needs differ between fields. Buying faster hardware will last longer. We are currently assessing the cycle.

David Parisi – Can IT help with routine maintenance of computers?

Mark – Yes, we have been replacing mechanical drives with solid state drives and more memory, which has resulted in speedups for many users.

10:46 AM

2. Chairs and TLT survey draft

David Desplaces – Let's look at the draft survey. We need to format the questions so that it can be entered into Qualtrix. Survey will expand optional questions (if you answered yes, then you see related options to select).

Gary and Chris – Good. Seeing all available options may inspire further thoughts.

3. Task force to develop new general studies major

Zach – The task force is moving forward to identify a way to deliver a bachelor's degree in general studies.

Alem – Some of the course work may be online.

Zach – Some general education requirements may not permit a fully online version.

Adjourned

10:56 AM

Saved for later

4. Update on undergraduate / graduate catalog